

To: Employers of the Graduands from THEi



Member of VTC Group
VTC 機構成員

Dear Sir or Madam,

THEi Graduation Ceremony 2024
26 and 27 November 2024 (Tuesday and Wednesday)
THEi (Chai Wan Campus)

The Technological and Higher Education Institute of Hong Kong (THEi) will hold a Graduation Ceremony (the Ceremony) to celebrate the graduation of its students across three separate department-based ceremonies on the 26th and 27th November 2024 (Tuesday and Wednesday) at THEi Chai Wan Campus. This will be an important occasion for our graduands, as they will receive public recognition of their academic achievements. It is also a very joyous and proud moment that they will share with their parents and friends.

The bearer of this letter is a graduand of THEi who is eligible to attend their respective department-based ceremonies. We would be most grateful if you could kindly allow him / her to take leave to attend it.

We are most appreciative of your support.

Yours sincerely,

Professor Alan LAU Kin Tak
President

Technological and Higher Education Institute of Hong Kong