

## Career Fair 2018 - Job openings

### Four Seasons Hotel Hong Kong

Department	Position	Job duty	Qualification	Shift	Benefit
Housekeeping, Front Office, Guest Experience, F&B outlets, Pastry, Kitchen, Spa, Fitness & Pool, Sales & Marketing, Catering, PR, Quality Assurance, HR, Learning, Finance	Intern (3-6month full time)	Assist in department daily operation, meet real challenges and be a Four Seasons team player to provide world class service to both internal and external guests	Current student of Diploma or above (overseas welcomed); Proficient in English. Command in Cantonese/Mandarin preferred	According to assigned department	staff canteen, uniform, medical insurance, rest room, lactation room
Fitness Centre/ Pool Terrace	Contract Pool Server	Welcome and assist guests in Registration to Pool area; Maintain Pool Safety; menu recommendation, food delivery	Good English and Cantonese	9hours, rotate from 5:30am to 10:00pm	staff canteen, uniform, medical insurance, life insurance, dental insurance, worldwide FS complimentary room nights, discretionary bonus, recognition programs, shift allowance, rest room, lactation room
Fitness Centre/ Pool Terrace	Pool Assistant	Lifeguard; Welcome and assist guests in registration to Pool area; Maintain Pool Safety; menu recommendation, food delivery	Valid lifesaving certificate; Good English and Cantonese	9hours, rotate from 5:30am to 10:00pm	
The Lounge	Server	Provide excellent all-day dining experience to guests, including menu recommendation, order taking, food delivery, accurately Process guest payment, etc.	Work experience in F&B operation in five-star hotel preferred; Proficient in English, Cantonese and Mandarin	9hours, rotate from 5:30am to 10:00pm	
Caprice (Michelin 2*)	Server	Provide excellent French fine dining experience to guests, including menu recommendation, order taking, food delivery, accurately Pcess guest payment, etc.	Work experience in fine dining restaurant in five-star hotel preferred; Proficient in English; Good Cantonese and Mandarin preferred	<b>Split shift</b> , from 9:00am to 12:00pm	
Lung King Heen (Michelin 3*)	Server	Provide excellent Cantonese fine dining experience to guests, including menu recommendation, order taking, food delivery, accurately Pcess guest payment, etc.	Work experience in fine dining restaurant in five-star hotel preferred; Fluent Cantonese; Good English and Mandarin	<b>Split shift</b> , from 9:00am to 12:00pm	
Four Seasons Place	Guest Relations Officer	Provide concierge service at reception in serviced apartment (eg. restaurant reservation, transportation arrangement, parcels delivery, etc.) ; Handle check in/out procedures upon guests arrival and departure	1 year of experience in Hospitality/ Customer Service industry preferred; Excellent trilingual skills in English, Cantonese and Mandarin	9hours, including overnight shifts 11:30pm-7:30am	
Communications	Guest Relations Officer	Answer phone inquiries; Provide wake-up call service; Ensure proper working condition of telephone switchboard systems	Bachelor Degree in any discipline, ideally with Hospitality specialization; Excellent trilingual skills in English, Cantonese and Mandarin	9hours, including overnight shift 11:30pm-7:30am, 5:30am-2:30pm, 5:00pm-2:00am, etc	
Housekeeping	Room Attendant	Maintain excellent cleanliness in guest rooms; Make up bed, dust the room and furniture, vacuum	Previous experience in housekeeping is preferred; Basic English; Basic Cantonese preferred	9hours, rotate from 7:00am to 11:30pm	
Housekeeping	Runner	Deliver room items requested by guests, logistic support to Room Attendant; Replenish amenities	Basic English; Basic Cantonese preferred	9hours, including overnight shift 11:30pm-7:30am	
Housekeeping	Public Area Attendant	Maintain excellent cleanliness in public and guest area (Lobby, Restaurant, Function rooms, etc.); clean the furnitures and vacuum	Good Cantonese; Basic English preferred	9hours, rotate from 6:00am to 12:00am	
Spa	Spa Concierge	Welcome and check in guest for treatments; Make reservations, answer phone calls and handle emails regarding Spa menu, facilities and products; Handle operation of the Spa retail store & Cashiering	Experience in Hospitality/Customer Service/Health and Beauty industry preferred; Proficient in English, Cantonese and Mandarin language skills	9hours, rotate from 6:00am to 11:00pm	
Spa	Spa Attendant	Tidy up and clean the spa facilities, refresh showers room, replenish lockers; Introduce the facilities and escort guest to treatment rooms; Stock deliveries such as trolleys of linen	Good English	9hours, rotate from 5:30am to 11:00pm	
Spa	Spa Therapist - Nail Technician	Deliver a variety of nail treatments, including manicures, pedicures and pampering hand treatments, etc.	Minimum 3 years of relevant nail beauty experience; Holder of International qualified Nail beauty Certificate; Basic English	9hours, rotate from 8:00am to 11:00pm	
Spa	Spa Therapist - Facial beauty & Body Massage	Deliver facial treatments and body massage; Suggest and promote Spa retail product	Minimum 3 years of Spa Therapist experience in a reputable spa environment; Holder of recognized certificate in Spa body massage and facial beauty; Basic English	9hours, rotate from 8:00am to 11:00pm	